



**Minutes of Extraordinary Meeting
Held on 26th October 2021**

Present: Peter Jones (Chair)
Gavin Fletcher
David Robbins
John Twidell
Apologies: Darren Woodiwiss

The Chair opened the meeting at 18.00. The meeting had been convened following a prior meeting on 12th October, the notes of which were shared again for discussion. The purpose of the meeting was to seek Director's approval on the way forward with regards to the termination of the Warm Homes work and Harborough Energy Ltd as a trading entity.

Preliminary discussions were held and the following key points were raised.

1. All those present agreed that the Warm Homes arrangement should cease subject to confirmation of agreement by Darren Woodiwiss. Directors agreed that the period of notice required for this process would be investigated.
2. The name Harborough Energy would be retained, possibly for branding purposes but not necessarily as a legal entity, subject to the investigations above.
3. My Admin would be asked to transfer it's business to Harborough Solar One.
4. Harborough Solar One will need to take stock of it's work and aspirations and new Board members are needed.
5. At the Harborough Solar One AGM, Directors will present a plan for the future and outline opportunities for new Board members to join.
6. The Chair agreed to frame a draft letter directed at local authority participants which would encapsulate the reasoning around this process, which evolves around the fact that government policy changes mean that Harborough Energy as a body would become redundant in the medium to long term anyway, depending on implementation dates yet to be announced by Central Government. **Action: PJ**
7. GF is to investigate the timing implications in terms of local authority agreements. It is recognized that this would possibly vary in terms of the participants but it is not expected that this would be problematic from the points of view of the councils involved. **Action: GF**
8. DR summarised that the Directors will do everything they can to inform, involve and inspire the Harborough Solar One membership to take a more active role moving forward and Directors will help that process.

The meeting closed at 18.30pm.