**Harborough Energy Meeting**

03 July 2018,

Attendees: Denise Marsdon, Darren Woodiwiss, David Robbins, John Twidell, Gavin Fletcher, Peter Jones

Apologies: Oliver Savage

The Minutes of the last meeting had been circulated and agreed.

**Actions in bold and a list of actions is at the end of the notes.**

1. Governance and Administration

The AGM of Harborough Energy was held. Minutes are recorded 2018-07-03 HE AGM + Board Meeting agenda.docx

1. Project Updates

NBJ – M&S Crowdfunder competition now live runs until 16th July. GF noted that the start had been slow.

Share issue – a frontpiece for the prospectus has been commissioned from Ideal Marketing

The board considered the options for a share platform with Crowdfunder and Ethex being the main contenders. Crowdfunder is more expensive than Ethex and it was agreed that this should be the preferred platform.

GF had examined the Power to Change offer but noted that this is not grant aid and needs to be returned so probably not an option for HS1.

The board agreed to allocate monies for marketing

**DM – to advise and request terms and provide draft prospectus**

Diocese PV – Sadley the Diocese has advised that it will not at this time be progressing its PV project. DM had expressed her concern that by instructing the installer to proceed to survey and incur significant costs that HE could suffer reputational damage and had therefore requested payment of reasonable costs. The Diocese had agreed this.

Bearing in mind the withdrawal potential from projects the board queried whether a formal vetting process, similar to that used for our installer partners, should be developed in respect of potential partner organisations. **DM to develop process.**

Warm Homes project – DM provided updates. The scheme continues to work well with £8,354.00 having been invoiced to date in referral fees which aside from DMs time are cost free.

Woodnewton consultancy - PJ provided an update on the project noting that he will be taking this forward with the new Trust.

DM noted that there had been a number of occasions where monitoring of one of the Woodnewton sites had gone down. A quotation for a new mast had been provided but as the issue seemed intermittent it was agreed to keep an eye on this at this point in time.

In terms of new prospects the following have been identified:

The Clay Oven Bakery – though this is likely to be self-funded

Tugby Community Centre – this is unlikely to be viable for community energy as a standalone as energy consumption is low. It may be possible to include the local school to ensure an adequate energy use to validate a community energy project.

DW noted that he is still progressing with Travis Perkins

The board also queried whether WPD could be engaged with further in respect of decentralised energy and grid balancing. GF/DM noted that they are always happy to engage but are really looking for a specific opportunity. With this in mind the board also suggested that DM pick up the ID Gazely option again. **DM to contact ID Gazely again.**

1. AOB

No other business was tabled

1. Date of next meeting

Monday 6th August 2018

Venue to be confirmed

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| **Action** | **Who** **All to research venues** | **By when****Ongoing** |
| Ethex request terms and conditions and costsProvide draft prospectus | DM | asap |
| Develop process for vetting prospective partner organisation | DM | September 18 |
| Re-establish contact with ID Gazely with a view to identifying a suitable WPD project | DM | August 2018 |