**Harborough Energy Meeting**

24.Nov 2016

Attendees: Denise Marsdon, Darren Woodiwiss, David Robbins, Oliver Savage,

Also in attendance were Robert Ball and Debbie Sawday

Apologies: Gavin Fletcher, Peter Jones

**Actions in bold and a list of actions is at the end of the notes.**

1. Welcome and introductions
2. Minutes &Actions Arising from previous meeting

The minutes of the October meeting had been circulated and accepted as a true record by the Board. There were no matters arising from either the previous meeting or the Annual General Meeting for Harborough Solar One Ltd that preceded this board meeting.

1. Harborough Solar One

DM confirmed that the PV installations at both Woodnewton Academy and Archway House were now operational with the first Feed in Tariff claimable from December.

The AGM was well attended DM was asked to collate the feedback from the members’ discussion of what should be done with the Community Fund. DM also requested that the Board approve a formal letter of thanks to Pure Leapfrog for their financial support of the project. **DM/GF to prepare copy. DM to collate AGM feedback**

1. Biofuel Project

The Board explained that due to the fact that there were internal issues with the host company for this project our guests would not be told where the project was intended to be sited. The information had been redacted in the previous board minutes. DM confirmed that progress was being made and a joint meeting with the planning authority was to be secured.

DM confirmed that Mike Jordan was not in a position to enter into a contract with us as he is having difficulty in securing feedstock. DM/GF were exploring alternative fuel sources but prices currently appear to make the project in its current form unviable. DM was authorised to apprise NBJ of the situation. DM also noted that biomass might be a suitable alternative technology given a particular waste stream of the site.

1. Village Power CIC

DM brought to the Boards notice the issue of potential liabilities associated with the acquisition of the CIC. DW confirmed that he feels the CIC is a useful extra string to the HE bow and any associated share raise could be carried out through a suitable special purpose vehicle.

It was agreed that provided any liabilities could be established and mitigated that the transfer should be facilitated.

**DM to facilitate transfer**

1. AOB

OS queried whether the Woodnewton energy study will be going ahead. DM confirmed that there is an intention to take it forward but currently the school is in the midst of an Ofsted inspection so its likely to be on a back-burner for a couple of weeks.

It was also noted that communication with Roland Moss and Ian Chilvers seemed to have stalled. DM to pick up with Ian Chilvers

OS requested that DW hunt down a solar phone charger that would be suitable for use as a solar exemplar in Market Harborough. **DW to identify kit**

1. Dates of next meetings

Tuesday January 10th. 18.00 Leefe House

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| **Action** | **Who** | **By when** |
| Collate member feedback on the Community fund | DM | asap |
| Prepare letter to Pure Leapfrog | GF/DM | Jan 2017 |
| Facilitate CIC transfer | DM | asap |
| Pick up contact with Ian Chilvers | DM | asap |
| Identify solar charger kit | DW | Jan 2017 |
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