**Harborough Energy Meeting**

10th March 6pm

Attendees: Ben Dodd, Gavin Fletcher, Peter Jones, Denise Marsdon, Andrew Mitchell, Oliver Savage, Dan Vivian

**Actions in bold and a list of actions is at the end of the notes.**

Apologies: Darren Woodiwiss

1. Welcome and introductions

All were welcomed. Ben (Green Fox and Community Energy Mentor) and Denise (recently appointed Community Energy Development Officer) were introduced to the group.

1. Minutes and matters arising from the last meeting

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| **Action Point** | **Action** | **Who** | **By when** |
| 1.1 | Bring preferred banking option to next meeting | GF | March – pushed on to April |
| 1.2 | Look into how many of the schools are part of a collaborative trust | DV | March/April – DV going to meeting and will report back |
| 1.3 | Get details of the performance of the North Kilworth school PV’s | PJ | March/April |
| 1.4 | Proceed with signing of the MoU and finding out about Grid Connectivity | GF | Progressing, but not done yet. |
| 1.5 | Speak to Seven Burns re attendance | GF | No reply – GF to chase |
| 1.6 | Attach the shared ownership paper to the meeting minutes | GF | Done |
| 1.7 | Find out the process needed to add directors to Harborough Energy | GF | GF to inform Co. House |
| 1.8 | Add documents from this and other meetings to Dropbox | GF | GF to do |

1. Marketing

Website

* Still progressing – text a bit naive
* Question regarding legal compliance for financial statements – agreed to use typical numbers as an indication but not to tie ourselves down – the share offer doc’s for specific offers will cover this information
* Group asked if the website would be up by next meeting – **DV confirmed that it would**
* **Still need pen portraits** – Oliver’s is awaiting approval

1. Project Updates

Ovo

* Oliver met with Reg Platt regarding potential in L’Shire – there are 5 local authorities progressing with Ovo now
* Their customer satisfaction is very good – interesting to see how this changes as they get bigger
* There may be compliance issues regarding selling using their privileged position as well as potential State Aid issues
* L’Shire County Council are progressing this as a potential project, although may wait to see how the other LA’s get on – they will also be talking with the City Council about potential
* Want to look at how they might be able to support community orgs like Harborough Energy to benefit from a project with Ovo
* Marketing is key along with who an offer targets

AD

* Report is due back soon following comments
* Looks like 15,000 tonnes per annum would be viable, smaller scale wouldn’t be – although this is being balanced by speaking with other people e.g. Clearfleau who might be able to point us at smaller AD plants that are more viable at the 4,000-8,000 tonne scale
* Need to identify current waste contractors so starting to speak to WDA regarding options
* PJ will also be speaking to LaFarge regarding using water from the landfill site next door to the proposed AD site – water supply would need to be sorted
* Oliver has put Peter in touch with Jiva at the City Council regarding a food business event being held where we could go and look for large food waste partners
* Also suggested that we look at Waste Brokers such as New Star
* The County Council have also been looking at the potential to run a food waste collection at all schools across the county – they have been monitoring how much food wast comes out of 7 of the schools (est 5 tonnes per year per school)

Schools Solar

* Focus on Off Grid academies
* Get in to speak to Heads or Chairs of Governors
* Further than that we need to put a marketing proposal together and go through the collaborative trusts and contacts that we have
* Suggested that we look to **put together targeted leaflets – Sports clubs, schools, parish councils etc**

Pentair

* Question regarding when we ask them to join us in the ‘risk’ of the project – Ben told us that JCC put £20k at risk and these were converted to shares
* We need to find out what anyone’s key reason for involvement would be and give them that
* **GF to put together a draft process of development for COE opportunities to include a thought as to when we ask them to put something at risk and how we decide how much**
* MoU and permission to check grid connectivity is currently with Pentair – their Site Manager is looking this over and will get back to us soon (further to this meeting, they are keen to proceed but twitchy about signing themselves into a 20 year agreement, this is normal and we should be able to work around this with a lease – we expect signed documents to follow shortly)

Other opportunities

* Further discussion about how to identify other opportunities particularly following the discussion on Shared Ownership of larger schemes
* Harborough Energy and Green Fox to jointly approach Community Energy England and planning locally to check out what is going on and to make aware that we are here for such projects to engage with
* Also, it would be worth speaking with Mark Newton and Phil Allen to identify other opportunities

1. AOB

**GF to invite Phil Allen to next 2 meetings**

1. Date of Next meetings

Wednesday 15th April 6pm – Leefe House

Wednesday 20th May 6pm – Leefe House

**Actions**

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| --- | --- | --- | --- |
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| 1.8 | Add documents from this and other meetings to Dropbox | GF | GF to do |
| 1.9 | Website to be developed by next meeting | DV and GF | April |
| 1.10 | Pen portraits to be passed to Dan | All | End of March |
| 1.11 | Put together targeted leaflets – Sports clubs, schools, parish councils etc | GF, DV and Ideal Marketing | March/April |
| 1.12 | Draft process of development of a COE project | GF | April meeting |
| 1.13 | Invite Phil Allen to next meetings | GF | Done – follow up early April |